

4th Annual Oregon Meeting Planner's Guide

ASTORIA MEETING FACILITIES - Page 1

Space or Business Name Contact Person	Physical or Mailing Address	Telephone Toll Free Fax E-mail* Website (www.)	Capacity & Space Description	Fees & Restrictions	Parking & Accommodations	Amenities & Technology	Notes/Other
Alderbrook Community Hall Astoria Parks Department Terra Littell	4508 Leif Erikson Drive Astoria, OR 97103	503/325-7275 Not Provided 503/325-9284 Not Provided Not Provided	45, 30 when food is served	\$20/hr - \$193/ Event, Depending on Res. Status & Usage + Park Rules	Street Parking Lodging Nearby SETD Stop	Kitchen Chairs, Tables	No ADA Access Cleaning or Damage Dep. ≤ \$200 Permit Required
Astoria City Hall Julie Lampi	1095 Duane Street Astoria, OR 97103	503/325-5824 None 503/325-2017 jlampi@astoria.or.us	Upstairs/City Hall Council Chambers - 60 Conf. Rm. - 15	No Fee For Use by Government Entities Only	Street Parking Lodging Nearby	PA System, Projection Screen, Tables, Chairs	Accessible by Elevator + Handicapped Restroom
Astor Library Flag Room Jane Tucker	450 10th Street Astoria, OR 97103	503/325-7323 Not Provided 503/325-9281 Not Provided Not Provided	40-60	\$15-\$30/ Hr by status of renting group - non-profit, gov., etc. Business Hrs Only	Limited Parking on Site Lodging Nearby SETD Stop	Tables, Chairs	\$15 Cleaning or Damage Deposit ≤ \$200 Permit Required if sales involved
Astoria Aquatic Center Meeting Room	1997 Marine Dr. Astoria, OR 97103	503/325-7027 Not Provided 503/325-6977 Not Provided swimastoria.com	50 seated at tables 60 without tables	\$25 Per Hour Available during business hours. Discounts Available	Parking on Site Lodging Nearby SETD Stop	Tables, Chairs Overhead TV/VCR Fireplace Concessions	10 Days Notice Required
Astoria Eagles Aerie # 2189 Dave Bernhardt	894 Commercial Astoria, OR 97103	503/325-0921 Not Provided 503/325-0926 Not Provided Not Provided	340 Reception 150 Seated in Great Hall	\$200 minimum, includes \$50 Cleaning Fee	Street Parking Lodging Nearby	Full Catering Kitchen Available No AV Services	Full Bar

We recommend you confirm policies regarding smoking and handicap accessibility. Most properties are non-smoking and handicap accessible. See page 12 for an alphabetical listing of properties by city and page 37 for an index of properties by property type.

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Astoria Golf & Country Club John Mattingly	33445 Sunset Beach Lane, Warrenton Box 148 Astoria, OR 97103	503/861-2211 None 503/738-8359 astoriagolf.com	14 Meeting Room 25 - 200 Banquet Facilities	Fees Vary	Parking on Site Lodging in Nearby towns	TV/VCR, Fax Microphone Podium, Carousel	Recently Remodeled
Astoria Sch. Dist. Larry Lockett Keith Neal Carole Quick Marilyn Lane Craig Hoppes	Call School Directly Astoria H. Sch. Astoria M. Sch. Astor Elem. Gray Elementary Lewis & Clark E.	School Tele. 503/325-3911 503/325-4331 503/325-6672 503/325-6431 503/325-2032	Facilities Vary Contact Each Principal Directly	Fees Vary	Parking on Site Lodging in Town	Tables, Chairs, Blackboards, Technology Available upon Request	School Activities may take priority School Board Rules Apply
Astoria Yacht Club Main Hall Astoria Parks Terra Littlell	1555 W. Marine Dr. Astoria, OR 97103	503/325-7275 Not Provided 503/325-9281 Not Provided Not Provided	225 Main Hall 115 Pacific Rm 40 Columbia Rm 12 Chinook Rm Fewer if food	svc Fees Range from \$32/Hour to \$270/Event Depending on	Users/Usage Parking on Site Lodging in Town Public Trans. 3 Blocks Away	Kitchen, Bulletin Boards Grease Boards Chairs, Tables	A Cleaning or Damage Deposit may be Required
Baked Alaska Chris or Jennifer Holen	No 1 12th Street Astoria, OR 97103 bakedalaska@theoregonshore.com	503/325-7414 Not Provided 503/325-7418 bakedak.com	25 + Full Dining Room Available up to 75 Guests	No minimums or maximums Fees charged per guest, per event or customized	Ltd. Parking on Site Lodging Nearby	Tables, Chairs, Screen	
Benjamin Young Inn B&B Carolyn Hammer	3652 Duane St. Astoria, OR 97103	503/325-6172 800/201-1286 Not Provided benjamin@benjaminyounginn.com	50	\$50 minimum	Parking on Site 5 Guest Rooms	Full Catering TV/VCR, Internet Access	Columbia River Views

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A S T O R I A M E E T I N G F A C I L I T I E S - P a g e 3

Space or Business Name Contact Person	Physical or Mailing Address	Telephone Toll Free Fax E-mail* Website (www.)	Capacity & Space Description	Fees & Restrictions	Parking & Accommodations	Amenities & Technology	Notes/Other
Best Western Lincoln Inn Astoria Manager Denice Hayes	555 Hamburg Astoria, OR 97103	503/325-2205 800/621-0641 503/325-5550 denice.hayes@LAMhotels.com bestwestern.com/prop_38156	10 - 150	\$35 - \$75	Parking on Site Bus, Boat + RV 75 Guest Rooms Kitchenette,	Coffee Service, Data ports, Dry Erase Flip Chart, Wired/Wireless Hot Bkfstt Bar	24-Hr Pool, Spa,Sauna, Exercise Rm, Guest Laundry
Cannery Cafe Dana Gunderson	One Sixth Street Astoria, OR 97103	503/325-8642 Not Provided 503/325-8261 danag@ cannerycafe.com	16 - 20 Sm. Rm. year -round ≤ 60 off-season Entire Restaurant	Sm. Rm \$25/Hr if if food is not consumed. Must Incl. Food Svc. for entire Rest.	Parking on Site Lodging Nearby Full Catering or Order Off Menu	Bring own A/V equipment	Non-Smoking Perched over the Columbia River
Clatsop Community College Janet Babbitt	1653 Jerome Avenue Astoria, OR 97103	503/325-0910 866-CLATSOP 503/325-5738 janet_babbitt@ clatsop.cc.or.us	20-45	Fees Vary	Limited Parking on Site, Street Parking Lodging Nearby	Tables, Chairs, Blackboards, Whiteboards	
Clatsop County Fairgrounds Mike Scholerman	92937 Walluski Loop Astoria, OR 97103	503/325-4600 None 503/325-8606	1800 Seated in Arena 600 Banquet Style or 800 Theater	Seating in Hall Call for Fees	Parking for 800 Lodging in Town RV Parking for 300	Caterers List, Concession Stnd. Tables, Chairs, Mic./Podium	Weddings, Reunions, Fundraisers. Business Mtgs.
Clatsop County Historical S o c . Heritage Museum Martha Dahl	1618 Exchange Street P. O. Box 88 Astoria, OR 97103	503/325-2203 Not Provided 503/325-7727 cchs@seasurf.net clatsophistoricalsociety.org	100 Classroom Style 96 at tables Up to 250 at Reception	\$100 conference or mtg \$500 seated din- ner or reception	Street Parking Lodging Nearby	Kitchen, Tables, Chairs, Coffee Svc.	Space has usable bar and small dance floor

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Columbia River Maritime Museum Barbara Abney	1792 Marine Dr. Astoria, OR 97103	503/325-2323 Not Provided 503/325-2331 information@crmm.org	20 Board Room 160 Community Room	\$250 Bd Room \$500 Community Room + After Hour Fees	Parking on Site Lodging Nearby	Kitchen Chairs, Tables, TV/VCR, Lg. Scrn. Micro/Podium,	Carousel No Weddings Facility closes at 10PM
Comfort Suites Astoria Sameer Sharma	3420 Lief Erickson Drive Astoria, OR 97103	503/325-2000 Not Provided 503/325-5335 Not Provided choicehotels.com	48 persons	\$45 1/2 day \$80.00 Full Day Cash or Money Order only	Free lot surrounding hotel property 75 guest rooms	Coffee, Tea Water, Easels, TV/VCR, Large Screen, Fax Printer, Copier	Hi-Speed Internet Access to each guest Rm, Business Center
Duncan Law Seafood Consumer Center Eric Jenkins	2021 Marine Dr. Suite 200 Astoria, OR 97103	503/338-4485 Not Provided 503/338-6523 seafoodschool@hotmail.com seafoodschool.org	Dining -96 Classroom - 100	\$250 Plus Catering Fees Kitchen Alone \$300	Parking on Site Lodging Nearby	Full Catering TV/VCR Screen	Alcohol OK
Flavel House Clatsop County Historical Society Martha Dahl	714 Exchange P. O. Box 88 Astoria, OR 97103	503/325-2203 Not Provided 503/325-7727 cchs@seasurf.net clatsophistoricalsociety.org	200 outside only	6 Hours \$350	Street Parking	Catering Kitchen with Preferred Caterer List Changing Rooms	

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Holiday Inn Express, Astoria Caroline Wuebben	204 W. Marine Dr. Astoria, OR 97103	503/325-6222 888/898-6222 503/338-4702 caroline@astoriahie.com	Up to 120 in a variety of room configurations Incl. 2 Boardrooms	2 Mtg Rooms Fees Vary	Parking on Site 78 Guest Rooms	Catering List Full A/V Full Technology Hi-Speed Wired/Wireless	Astoria's only beachfront location Business Center
Hotel Elliott Sue Collins or Hotel Manager	357 12th Street Mailing: #10 Sixth St, 101-A Astoria, OR 97103	503/325-2222 877/378-1924 503/325-5534 info@hotelelliott.com	Several Space Options ≤ 120 Presidential Suite ≤ 25 reception	Fees Vary	Street Parking 32 Guest Rooms	Full Catering TV/VCR, Fax Powerpoint, Large Screen Hi-Speed Int.	Ask About The Vintner's Room or the Presidential Suite
Management & Training Corp. MTC Works Lori Bell	250 36th Street Astoria, OR 97103	503/325-1156 None 503/325-9608 labell@mtctrains.com mtcworks.com	40	\$100 per Day Weekly Rates Kitchen addl. \$75	Parking on Site Lodging Nearby	Round or Rect. Tables, Full Kit. Plasma TV, Ovhd., TV/VCR	Event Planning Assist. Avail. Classes Offered, Brown Bag Lunch Options
Management & Training Corp. MTC Works Lori Bell	MOBILE TRAINING UNIT 250 36th Street Astoria, OR 97103	503/325-1156 None 503/325-9608 labell@mtctrains.com mtcworks.com	10 Computer Stations that come to Your location	\$550 per Day with Instructor \$300 per Day w/o Instructor + Mileage Chgs.	Mileage Charges apply beyond 20 mile Astoria Radius, please inquire	10 Mobile Computer Stations with Internet Access	Event Planning Assist. Avail. Classes Offered, Brown Bag Lunch Options
Moose Lodge #408, Astoria James Hutchens	408 17th Street P. O. Box 22 Astoria, OR 97103	503/325-0881 Not Provided 503/325-5580 astoriamoox408@charter.net mooseintl.org	3 halls 175 any setting	Fee depends on size of group Must Be Member Fee + Interview to Join	Street Parking Lodging Nearby	Full Catering, Kitchen Available TV/VCR Micro/Podium Fax	Rental to Non-Profit Groups only

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The Penthouse RiverPark Suite #10 Sixth Street Sue Collins Judi Rankin	#10 Sixth Street Suite 101A Astoria, OR 97103	503/325-5534 877/325-5534 503/325-5536 noten@pacifier.com riverparksuite.com	25-30 informal seating	\$575 Per Evening Space Suited for Day Events with Overnight Stay	Parking on Site Ensuite Space for up to 13 Overnight Guests	Catering Avail., Full Kitchen Coffee Maker TV/VCR, Lg. Screen	Company Parties, Business Retreats, Wedding Parties
Pier 39 Floyd Holcom	100 39th Street Astoria, OR 97103	503/325-2502 None 503/338-7358 info@ pier39-astoria.com	Conference Room up to 30 guests	Fees depend on lodging	Parking on Site Lodging up to 16 guests	Hardwired and Wireless broad- band, full A/V Services, Coffee Kitchen	Outside Catering Services Available Located on the Columbia River
Port of Astoria Commission Rm. Esther Jones	1 Portway Astoria, OR 97103	503/325-4521 800/860-4093 503/325-4525 email@ portofastoria.com	30 - 40 Classroom style 10 - 15@ Conference table	No Charge Based on Availability	Parking on Site Lodging Nearby	Employee Kitchenette Caterers list TV/VCR, Screen Fax	Non- Profits, Training sessions Port business has priority 30-days notice
Red Lion Astoria Dick Edwards Ken Bryan	400 Industry St. Astoria, OR 97103	503/325-7373 T.F. Res. Only 503/325-8727 Richard.Edwards @redlion.com	4 Separate Meeting Spaces ≤ 300 guests Depending on Layout	Fees Vary	Parking on Site 124 guest rooms	Full Catering, Full A/V Services High Speed Wireless	Overlooking Port of Astoria West Mooring Basin and the Columbia River
Rosebriar Hotel Rose-Marie Paavola or Ebby Titmus	636 14th Street Astoria, OR 97103	503/325-7427 800/487-0224 503/325-6937 rbhotel@pacifier.com rosebriar.net	30 Classroom 75 Theater	\$250/Day Non-Guests May Book Room	Parking on Site for hotel guests 12 Guest Rooms	Full Catering TV/VCR, Easel, Podium Fax	European-Style Hotel w/Breakfast

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Shively Hall Astoria Parks Department Terra Littell	1530 Shively Park Road Astoria, OR 97103	503/325-7275 Not Provided 503/325-9281 Not Provided Not Provided	90 or 55-65 with Food Service	Fees Range from \$20/hour to \$193.00 Per Event, Depending on Res. Status & Usage	Limited Parking Lodging in Town	Kitchen Chairs, Tables,	No ADA Access Cleaning or Damage Deposit Permit Required
Silver Salmon Grille Jeff & Laurie Martin	1105 Commercial Astoria, OR 97103	503/338-6640 Not Provided 503/338-3690 silversalmon@seasurf.net Not Provided	60 Seated	Fees dependent on season and services required	Street Parking Lodging Nearby	Full Catering Coffee Service Small Screen	No party too small or too large Full bar & wine list
Stephanie's Cabin Stephanie Dunagan	12 W. Marine Dr. Astoria, OR 97103	503/325-7181 Not Provided Not Provided Not Provided	60	Fees Vary	Parking on Site Lodging Nearby	No A/V Services	
Twelfth Street Bistro Jenifer Holen	360 12th Street Astoria, OR 97103	503/325-7882 None 503/325-7418 bakedalaska@theoregonshore.com bakedak.com	25 in the loft Full Dining Rm Up to 75	No minimums or maximums Fees charged per guest, per event or custom	Street parking Lodging across the street	Tables, Chairs, Screen	Restaurant serves breakfast, lunch and dinner
Uniontown Fish Market & Deli Debbie Schmitz	229 West Marine Drive Astoria, OR 97103	503/325-9592 None 503/325-0820 debbie@uniontownfishmarket.com	60	Fees Vary with Catering Deli has Beer & Wine License	Limited On Site or Street Parking, Lodging Nearby	Bring Your Own Technology	Off-site Catering, Full Liquor License for Off-Site

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